

# Application Form

## Sixth Form 16-19 Bursary



*This form must be completed by the student applying for the bursary funding. Please complete this form and submit to the finance office together with copies of your supporting evidence*

### SECTION 1 – Student Details (please print details and complete in black ink)

First Names:	Surname:
Date of Birth:	Home telephone No:
Email:	Mobile No.

### SECTION 2 – Vulnerable Student Bursary (up to £1,200 per annum). Please tick the box that applies to you:

- ☐ I am student living in care
- ☐ I am a student who has recently left care
- ☐ I am a student in receipt of Universal Credit in my own name
- ☐ I am a student in receipt of Universal Credit and also in receipt of Personal Independence Payment

**(If you are applying for a Vulnerable Student Bursary and have completed Section 2 please now go to Section 4)**

### SECTION 3 – Discretionary Bursary

I am a student who permanently lives in a household whose parents/carers receive one of the following (please tick the appropriate box).

Name of person receiving benefit:	Universal Credit (With a household income of £18,190 or less).	Support under Part V1 of the Immigration and Asylum Act
1.		
2.		

**Please note: If you are not in one of the above categories you must provide proof of family income.**

### Financial Assessment – Income

To be completed by the person(s) responsible for the household bills

Name of Person receiving income:	Are you employed	
1.	Yes / No	If yes, please submit 3 months of payslips
2.	Yes / No	If yes, please submit 3 months of payslips

## SECTION 4 – Proof of Income/Benefit Submitted

Whatever you have declared in Sections 2 or 3 must be supported with evidence in order for an assessment to be made. The tables below show the evidence you will need to bring with this application form to enrolment. ***Please tick the ones you are providing.***

Type of Income	Evidence Required	Tick if supplying
Carer's allowance	Entitlement/Award letter – dated within the last 3 months	
Any other benefit	Entitlement/Award letter – dated within the last 3 months	
Universal Credit	Last 3 Months Award Notices	
Grants or bursaries etc	Relevant paperwork detailing entitlement and amount paid	
Personal Independence Payment	Entitlement/Award letter – dated within the last 3 months	
Any Other Income	Relevant paperwork	

## SECTION 5 – Further Information

Please give any details below of any other circumstances that you would like us to know about to help with your application.

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## SECTION 7 - Declaration

Please read the declaration below carefully before signing:

1. I declare that the statements made on this form are true and to the best of my knowledge and belief are correct in every respect. I undertake to supply any additional information that may be required to support this application. I understand that if I refuse to provide information relevant to my claim the application will not be accepted. I also undertake to tell the school of any change in my circumstances in writing. I agree to repay the school in full and immediately any sums advanced to me if the information I have given is shown to be false or deliberately misleading.

2. I am aware that the funding covers only this school year and that I must re-apply next year; there is no guarantee that I will receive funding for future years even if I am eligible for the current year.

Signed (Student): ..... Date: .....

Signed (Parent or Carer named above): ..... Date: .....